



Applications are invited for the post of Chair

## Stakeholder and External Communications Board

The Chartered Institute of Building (CIOB) is seeking a Fellow (FCIOB) or Member (MCI OB) with significant background experience in external communications, PR and media, marketing or stakeholder management to work at Board level to help us deliver our working principles and strategic objectives. Experience of influencing government would be an advantage.

This is an outstanding opportunity to make a vital contribution to the new Board in a new post. As Chair of the Board you will give firm strategic direction to the Stakeholder and External Communications Board by working in accordance with their Terms of Reference, reviewing relevant policy, defining goals and setting targets.

Among your key tasks will be to safeguard and promote the good name and values of the organisation, to chair the Stakeholder and External Communication Board meetings and any other meetings as designated by the Resources Committee, to attend and participate effectively at the Resources Committee meetings and to use any specific knowledge or experience to assist the Resources Committee and Stakeholder and External Communications Board in reaching sound decisions.

A Deputy Chair will also be appointed who will succeed as Chair after the initial term. Your commitment will be 7–8 meetings per annum for the Board Resources Committee meetings, plus some time responding to telephone calls and emails. You will be eligible to claim expenses, at rates set by the Chartered Institute of Building, and agreed in advance, for travel and subsistence costs incurred necessarily on CIOB business.

Successful applicants will serve for two years from date of appointment. For further information and a job description, please go to [www.ciob.org.uk/about/operationalboards/secb](http://www.ciob.org.uk/about/operationalboards/secb) or contact Paula Annels via the contact details below. To apply for the post please send your CV to the address below.

Closing date for applications – 26th September 2008.



### **The Chartered Institute of Building**

Paula Annels (Head of P&ER)  
Englemere, Kings Ride, Ascot, Berkshire SL5 7TB, United Kingdom

**Email:** [pannels@ciob.org.uk](mailto:pannels@ciob.org.uk)

**Tel:** +44 (0)1344 630 765

**Web:** [www.ciob.org.uk](http://www.ciob.org.uk)