

Member get Member

Application Form

To the Nominator:

As a Chartered Institute of Building (CIOB) member, you already recognise the benefits that a professional qualification can bring.

We are delighted that you have taken this opportunity to share this information with your chosen nominee. Please fill in your name, membership number and signature below and pass this form onto your nominee for them to fill in their details. We will then contact your nominee and start the membership process.

To the nominee:

You have been identified as someone who has the commitment to achieving and maintaining the highest possible standards within the built environment and therefore someone who would benefit from being a member of the CIOB.

To apply for membership, attach this form to the CIOB membership application (which can be downloaded from www.ciob.org/membership) with all relevant payments and supporting documents and forward to the CIOB.

Nominator Details:

I confirm that I nominate this candidate for CIOB membership.

Your name

Your membership number

Signature

Date

Nominee Details:

I confirm that I am happy to be contacted by the CIOB with regards to the possibility of becoming a member of the CIOB and with this form send all relevant application forms, supporting documentation and correct payments.

Name

Company name (if applicable)

Address

Contact number

Contact email address

Signature

Date

Please return this form to:

Member get member scheme - The Chartered Institute of Building, Englemere, Kings Ride, Ascot, Berkshire, SL5 7TB
Telephone: +44 (0) 1344 630 706 - Email: amoutrey@ciob.org.uk

Code: MGM109

Terms and Conditions

- The scheme (as a referee) is open to individuals who are current members of the CIOB
- Applicants are applying for either incorporate or associate level of membership only
- Excludes CIOB student membership
- The scheme does not apply to individuals who have been in contact or contacted by the CIOB in the past twelve months
- The CIOB reserves the right to publish recruiting members' names and pictures in promotional publicity. If you wish to opt out of this please tick here.
- The CIOB will not pass your details onto any third party, and any details you provide will be held on our database for the purposes of this campaign only. We will not send you any unsolicited mail outside of the necessary documentations in relation to your application
The CIOB processes all information in accordance with the Data Protection Act 1998
- For full terms and conditions for the CIOB Member get Member campaign please visit www.ciob.org/membership/memgetmem

Application for Membership

Please refer to guidance notes before completing this form



I) a) Applicant's details (Please use block capitals)

Membership no. (if applicable)

Current Membership Class (if applicable)

Title

Gender

Date of birth

Surname

Forename

Home address

Postcode

Telephone (private)

Mobile

Email

b) Current employer

Company name

Job title

Address

Postcode

Phone (work)

Is your company part of the CBC Scheme? Yes No

A CV must be attached, which details your major duties and responsibilities.

It is important that you quantify details of your own professional responsibilities for people, projects and finance.

Please briefly describe where you first heard of the CIOB.

2) Higher education and qualifications

To ensure we are able to speed your application through quickly, please ensure you enclose copies of your qualifications and an up to date CV.

Award	Teaching Institution	Title of course	Dates

I enclose photocopies of each of the above awards

Membership of other Professional Bodies:

I wish to be admitted/transferred to the *Associate/ Incorporated class of membership and, undertake to observe the Charter and Bye-Laws and regulations of the Institute for the time being in force. These can be found on the CIOB website at www.ciob.org.uk/royalcharter.

I understand that progression in membership depends not only upon my complying with the Institute's academic requirements but also upon my acquiring practical experience of a satisfactory nature, duration and level as set out in the Membership Regulations available on the CIOB website.

I also agree to pay the appropriate annual subscription as requested by the Institute.

I declare that the statements on this form and in any accompanying documents are true.

The CIOB processes member information in accordance with the Data Protection Act 1998. The CIOB does not submit any members details to third parties.

By ticking this box, you are agreeing to receive information from the CIOB in relation to events, CPD (national and local) and member benefits.

* *Delete as appropriate*

Signature of applicant

Date

OFFICE USE ONLY

Approval

Class

Initials

Approved by

Date approved

Fees received

Date received:

Allocation

Subscription

Admission

Other

Membership no.

Batch no:

Amount

Code

£

£

Guidance notes for completing Application for Membership

If you wish to use this form to find out the class of membership for which you are eligible, please complete pages 1 and 2 and return form for assessment.

This form is also used for applying to upgrade your Membership to the Associate/Incorporate class.

Photocopies of qualifying awards must be submitted with this application form, whether it is an initial enquiry or an upgrade in class.

Membership criteria

Associate (ACIOB)

An applicant must have passed or be exempt from Level 1 (minimum HNC) of the Education Framework examinations and have a minimum of two years' experience at higher technical level.

Incorporate (ICIOB)

This is for those who have either a minimum of HND in a construction related area, or who are fully exempt from all the Institute's examinations and preparing for the Professional Review.

Members of the CIOB are professionals involved in the management of the total construction process, including senior company executives, site and project managers, consultants, researchers and academics.

The functions of practical experience which are recognised are as follows:

Architectural Technology	Facilities Management	Quality Control
Building Control	Health and Safety	Quantity Surveying
Building Asset Management	Inspection	Research
Building Conservation	Maintenance Management	Site Engineering
Construction Management	Planning	Site Management
Cost and Production Control	Planning Supervision	Teaching
Design	Project Management	Training
Estimating	Purchasing	

Any other function acceptable to the Institute which requires the exercise of professional judgement relating to some aspects of the Built Environment is also acceptable.

Full details of the Membership regulations can be accessed on our website www.ciob.org.uk.

Your payment options

For details of fees please refer to current fees list.

Payment methods

Cheque/Bankdraft made payable to the CIOB

Credit/Debit card

Receipts will be available from the Members' Area of the CIOB website, once your membership has been processed

Credit card details

Card number

Valid from Valid until Issue no. digit security no.

Receipts can be obtained through the CIOB website at www.ciob.org.uk via the 'Members Only Area'.

Please return form to the address below:

The Chartered Institute of Building (CIOB)

Englemere, Kings Ride, Ascot, Berkshire, SL5 7TB United Kingdom

t: +44 (0)1344 630 700 **f:** +44 (0)1344 630 777

e: memenquiry@ciob.org.uk **w:** www.ciob.org.uk

Registered Charity 280795

The Chartered Institute of Building

The Chartered Institute of Building (CIOB) represents for the public benefit the most diverse set of professionals in the construction industry.

Our Mission:

To contribute to the creation of a modern, progressive, and responsible construction industry; able to meet the economic, environmental and social challenges faced in the 21st century.

Our 7 Guiding Principles:

- Creating extraordinary people through professional learning and continuous personal development.
- Promoting the built environment as central to the quality of life for everyone everywhere.
- Achieving a sustainable future, worldwide.
- Advocating exemplary ethical practice and behaviour, integrity and transparency.
- Pursuing excellence in management practice, and technological innovation rooted in evidence based science.
- Being socially responsible and working responsibly.
- Enabling our members to find an emotional resonance with the Institute; their success is our success.

We have over 40,000 members around the world and are considered to be the international voice of the building professional, representing an unequalled body of knowledge concerning the management of the total building process.

Chartered Member status is recognised internationally as the mark of a true, skilled professional in the construction industry and CIOB members have a common commitment to achieving and maintaining the highest possible standards within the built environment.

The Chartered Building Company and Consultancy Schemes (CBCs) are a vital part of the CIOB, providing the Institute's members with a further business perspective.

To find out more about the benefits of either individual CIOB membership or CBC schemes go to our website www.ciob.org.uk or call us on +44 (0)1344 630 700 today.



Englemere, Kings Ride, Ascot
Berkshire SL5 7TB, United Kingdom

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